

**Mount Helena Classic  
Whim Festival  
27 October 2019  
Application Form**

Mount Helena Residents and Ratepayers Progress Association (Inc.)

The Whim Festival, now part of the Mount Helena Classic which also includes the Billy Cart Festival, is a family orientated event with entertainment, activities, competitions, food stalls, displays and goods for sale.

If you would like to apply to hold a food/produce stall, demonstration, display or activity, please complete this form. Whim management are seeking those who are willing to support our inclusive and eco-friendly ethos.

Please submit all information and fees for the Shire to us, not the Shire; this is the only form you will need.

**MUNDARING SHIRE STALLHOLDERS PERMIT – FOOD STALLHOLDERS \$40** Shire stallholder fee applies to commercial food stalls only. If your stall is non-food, or you are a not-for-profit organisation/school (food or non-food) you do not have to pay this fee.

**MUNDARING SHIRE STALLHOLDERS PERMIT – NON-FOOD STALLHOLDERS**

On submission of this application approval is granted for this event, provided that public liability insurance:

- is current for the event date/s
- to the appropriate level (see over)

You will not receive a hard copy of a stallholder permit from the Shire for non-food vendors.

**IMPORTANT**

- All stallholders must have **public liability insurance**.
- Ground space is allocated at the discretion of the Whim Committee. We will negotiate to accommodate most activities and workshops under a shade structure. Stall holders must bring their own gazebos.
- The size of the space booked must be adequate to accommodate the entire stall, including items such as ropes to secure gazebos.

**SAND BAGS/ROPES:** all stall holders MUST provide their own sand bags or similar to secure structure.  
**SHADE COVER:** please supply OWN unless you are providing a free activity; if possible erected Saturday (security available overnight).  
**POWER:** will be available for food stalls in particular.  
**CONSUMABLES:** all plates, cups etc used must be compostable material i.e. no non-recyclable plastic.  
**VEHICLES:** are to be removed from the grounds, including bus stop parking area in Keane Street, by 9.00am and will not be allowed back in until 4.00 pm except for display vehicles on site as part of the festival.

**Smoke Free Event.**

Thank you for your interest and we look forward to your participation in the Whim.

If you need more information, please feel free to contact me

Yours sincerely

Hannah Dyer

Convener, Whim Committee

Mount Helena Classic

1090 Short St,

Mt Helena WA 6082

Phone: 0421 748 107

Email: [whimfestival@gmail.com](mailto:whimfestival@gmail.com)

ABN: 60 389 755 312

**APPLICATION FOR GROUND SPACE & STALLHOLDERS APPLICATION**

FOOD ACT 2008 – SECTION 107  
ACTIVITIES ON THOROUGHFARES AND TRADING IN THOROUGHFARES AND PUBLIC PLACES LOCAL LAW

**WHIM FESTIVAL – Sunday 27 October 2019**

NAME OF BUSINESS/ORGANISATION: \_\_\_\_\_

FULL NAME OF APPLICANT: \_\_\_\_\_

PHONE NUMBERS: H: \_\_\_\_\_ M: \_\_\_\_\_

EMAIL: \_\_\_\_\_

POSTAL ADDRESS: \_\_\_\_\_ Postcode: \_\_\_\_\_

TYPE OF STAND (food or non-food): \_\_\_\_\_

DESCRIPTION IN FULL:  
(Activities/Items for sale) \_\_\_\_\_

PUBLIC LIABILITY INSURANCE:  
(All stallholders to provide a copy) \_\_\_\_\_  
**(attach a copy of current letter or certificate)**

LOCAL GOVT. AUTHORITY WHERE FOOD  
BUSINESS IS REGISTERED: (if applicable) \_\_\_\_\_  
**(attach a copy of current certificate of registration under Food Act 2008)**

**COMMERCIAL FOOD STALLHOLDERS** - I HEREBY STATE THAT I HAVE ATTACHED THE FOLLOWING  
INFORMATION/DOCUMENTS TO THIS APPLICATION FORM PRIOR TO SUBMISSION.

- |    |   |                          |
|----|---|--------------------------|
| 1. | FOOD BUSINESS REGISTRATION CERTIFICATE              | <input type="checkbox"/> |
| 2. | EVIDENCE OF FOOD HANDLER TRAINING (if applicable) * | <input type="checkbox"/> |
| 3. | DIAGRAM OF STALL SET-UP                             | <input type="checkbox"/> |

\* Refer to Clause 3 of Standard 3.2.2 of the Australian NZ Food Standards Code to determine if it applies to you.

**Please Note: Approval will not be granted if the application does not include necessary documents/certificates.**

Space required (Standard bay 3x3) \_\_\_\_\_

Commercial Stallholder \$40 (no charge for not- for-profit organisations) \$ \_\_\_\_\_

Mundaring Shire Stallholder's Permit Fee for  
**Food Stallholders only** \$40 (no charge for not-for-profit organisations) \$ \_\_\_\_\_

**Total:** \_\_\_\_\_

Requests, other requirements:

**Please note**

- **POWER IS AVAILABLE** – tick if you need it, no charge. Cords and appliances to have up-to-date tags.
- When the application is accepted, full payment must be made before the application is handed to the Shire. We will email you as soon as the decision is made.
- Applications and fees must be returned no later than 30 September 2019